

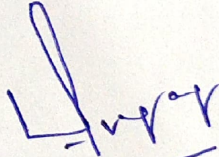


Government of Jammu and Kashmir
Directorate of Horticulture Planning and Marketing
Narwal Jammu.

Subject:- Functioning of various subordinate offices of Directorate of Horticulture (P&M)

CIRCULAR

It has been observed that the Drawing and Disbursing Officers of this department working within and outside UT of Jammu and Kashmir are applying for various kinds of leaves during the fag end of current financial year, which has been viewed seriously. Therefore to streamline the functioning of the department at the fag end of current financial year, it is impressed upon all subordinate DDOs, and the employees working in the Accounts sections to desist applying leaves till closure of current financial year. However, leave can be sanctioned only in favour of the officers having some specific/ un-avoidable reason for applying of leave. No deviation in the circular instructions shall be entertained and action under rules shall be initiated against the defaulting officers.


(Digvijay Gupta)

Joint Director

Horticulture Planning & Marketing

No:- DHPM/Esttb./2023/6753-60

Dated: 11.03.2023.

Copy to the:-

1. Financial Commissioner (Additional Chief Secretary) Agriculture Production Department, Civil Secretariat, Srinagar / Jammu.
2. Deputy Director Horticulture Planning & Marketing Kashmir / Jammu / Delhi.
3. Accounts Officer, Horticulture Planning & Marketing J&K.
4. All Area Marketing Officers Horticulture Planning & Marketing Department.
5. All Drawing and Disbursing Officers Horticulture Planning & Marketing Department.
6. All Assistant & Grading Officers Horticulture Planning & Marketing Department.
7. All concerned Officers / Officials.
8. Concerned file.