



Government of Jammu and Kashmir
Directorate of Horticulture Planning & Marketing
Rajbagh Srinagar.

C I R C U L A R

It is hereby circulated upon all the concerned that the Department of Horticulture Planning & Marketing has created Official e-mail ID (**director-hpm@gov.in**). This e-mail be treated as an Official e-mail of the Office of Director Horticulture Planning & Marketing Department and the following Officials in the Directorate are nominated to be the Incharge for the Official e-mail and will ensure that all important communications received are sent to the concerned sections for their disposal on daily basis.

1. Mr. Khaliq Ul Zaman Zahid, Grading / Marketing Inspector.
2. Ms. Asifa Maqbool, Grading / Marketing Inspector.
3. Ms. Fozia Shafiq Wani, Grading / Marketing Inspector.
4. Dr. Punkaj Gupta, Auditor.

Similarly all the Deputy Directors / Executive Engineers and Area Marketing Officers of the Department are instructed to nominate at least three Officials in their respective Offices for creation / maintenance and checking up of Official e-mail IDs of their Offices. The e-mail for the Official purposes, as mandated by the Government has compulsorily to be created under the **gov.in** domain and for this purpose the concerned Officers / Officials may initiate process for creating the same, if not already existing. The information about the existing / created e-mail IDs be communicated to this office within seven days.

For any clarifications / help, the IT section of the Directorate may be contacted on the Official e-mail ID or through phone.

Sd/-

(Nazim Zai Khan) KAS
DIRECTOR

Horticulture Planning & Marketing

No:- DHPM/101/Esttb/2018/3007-23 Dated: 14 .08.2018.

Copy to the:-

1. Deputy Director Horticulture (P&M) Jammu / Srinagar and Delhi.
2. Executive Engineer Horticulture (P&M) Jammu / Srinagar.
3. All Area Marketing Officers.
4. Concerned Officials.
5. Concerned file.

G.A. Wani
Section Officer
Horticulture Planning & Marketing
Department