



URGENT

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Government of Jammu and Kashmir
Directorate of Horticulture Planning & Marketing
Rajbagh Srinagar.

The Deputy Director
Horticulture Planning & Marketing
Srinagar / Jammu and Delhi

The Executive Engineer
Horticulture Planning & Marketing
Jammu / Srinagar.

No:- DHPM/101/Esttb/2018/1189-94

Dated: 19.06.2018.

Subject:- Conducting of DPC of Non Gazetted employees of Horticulture Planning & Marketing Department.

Sir,

Department is arranging meeting of Departmental Promotion Committee (DPC) for promotion of Non Gazetted Employees of Horticulture Planning & Marketing to the next higher posts available in the Department due to promotion / retirement of the employees. In this connection, it is intimated that following employees of the Department are in pipe line for their promotion to the next higher grade as per admissibility and eligibility and the APR and Service details are required for its placement before the Committee.

You are requested to kindly arrange and furnish APRs for last three years alongwith service details (as per enclosed proforma) in favour of below mentioned employees working under your administrative control **within week; time positively** so that further action is taken accordingly.

S.NO.	NAME OF THE EMPLOYEE \$/ SHRI	DESIGNATION
01	Abdul Aziz	Junior Assistant
02	Ghulam Mohamamd Bhat	Junior Assistant
03	Abdul Hamid Bhat	Junior Assistant
04	Majid Ali	Junior Assistant
05	Ram Saroop	Orderly
06	Rajander Kumar	Orderly
07	Hamidullah Bhat	Orderly
08	Mohamamd Yousuf	Orderly
09	Ghulam Nabi Hajam	Orderly
10	Nazir Ahmad Dar	Orderly
11	Ali Mohammad Dar	Orderly
12	Gulzar Ahmad Dar	Orderly
13	Roheena Akhtar	Orderly
14	Mohan Lal	Class-IV

Yours faithfully,

(S.K.Fotedar)

Joint Director

Horticulture Planning & Marketing

Copy to the:-

1. Director School Education Kashmir with the request to forward above documents in respect of Mrs Shahzada Parveen, Senior Assistant presently transferred to Education Department vide Government Order No.994-GAD of 1995 dated 22.11.1995.